

GNCT GRANT APPLICATION PROCESS

Applications should be prepared using the headings specified in the grant application form below. Please send the completed grant application as a MS Word or PDF file to Mr Alan Haddon at: secretary@gnct.org.uk

In addition, please send 3 paper copies of the completed documentation and summary to

Mr Alan Haddon
Secretary to the General Nursing Council Trust
29 Beech Way
Blackmore End
Herts AL4 8LY

All emailed submissions must be received by the Trust by 5pm on Friday 29th March 2019. Paper copies should be received within 5 working days of this deadline.

APPLICATION FORM

Please complete all sections. The GNCT requests that all applicants and co-applicants consider joining its reviewer panel by registering through the following link: <https://bucks.onlinesurveys.ac.uk/gnct-reviewer-registration>

This does not affect your application but will greatly support the GNCT in enabling a robust review process of funding submissions.

SECTION 1 Applicants

Lead applicant: Name, position, employer, address for correspondence, email and telephone contact details

Co-applicants: Names, position, employer, address for correspondence, email and telephone contact details

Host organisation: Name and address and contact details for relevant research officer

SECTION 2 The Research Proposal

Title of the proposed research

The title of the research should adequately summarise the content of the research proposal and will normally reflect the specific question to be addressed by the research.

Summary of the project

A clear summary of no more than 500 words clearly reflecting an understanding of the reasons for undertaking the project, its scope, aims and expected impact on the profession.

1. Aim of the study (250 words maximum)

This should state the aims of the project, hypothesis to be tested, research questions, specific objectives as appropriate. This section should also include a clear statement of the significance of the knowledge that will be obtained.

2. Review of relevant literature (1000 words maximum)

Include a summary of the current state of knowledge, with reference to published work in the field of study and the context and size of the problem being researched.

3. Design of the study (1000 words maximum)

This should contain sufficient detail of the research methodology to allow critical assessment by reviewers, and to justify the staff and resources for which application is being made.

4. Analysis of the data (500 maximum)

Provide details of how the data will be analysed, including, where appropriate statistical tests that may be used or the approach to qualitative analysis.

5. Contribution to the evidence base for patient care? (500 words maximum)

Provide a clear overview of how the study will inform/contribute to the evidence base for patient care.

6. Generalisability of the study (500 words maximum)

Describe the generalisability / transferability of the findings.

7. Costings for the study and timeline

Provide a full estimated financial statement, including staff costs (e.g. grade, whole time, part time, include staff on costs); other expenses, e.g. consumables, travel. Include detailed costing for each year of funding and a cumulative total. If the project will be partially funded by another organisation please provide full details.

Please note that the Trustees do not fund equipment required for project completion (e.g. computers etc.) nor does the Trust fund any of the basic facilities required to support the work of the project: in particular accommodation and related overhead costs and administrative costs. The Trust also does not fund dissemination costs, such as conference attendance, or open access publications.

Provide a timeline for the project indicating when key milestones will be reached.

8. Expertise of the research team (500 words maximum)

Describe the expertise of the research team and their contribution to the proposed research.

9. Justification of costs (300 words maximum)

Provide a justification for the costs of the project.

10. Ethical and research governance and legal requirements (300 words maximum)

Provide a statement of the ethical issues associated with the project and how ethical approval will be obtained, for example from NHS or University Research Ethics Committee. Where a project will be undertaken in the NHS in England or Wales provide details of how research governance approval will be obtained.

11. Dissemination strategy (300 words maximum)

Describe how the findings from the study will be disseminated including anticipated outputs from the research. The Trust reserves the right, if it has made a significant contribution to the funding of the research project, to secure an appropriate benefit for the Trust from any such IPR's and their commercial exploitation.

12. Abridged CV of lead applicant (1 page)

SECTION 3 Signatures

To be completed by the lead applicant

I confirm that all statements in this application are correct. I have read the attached terms and conditions and, if this application is successful, I agree to abide by them.

In accordance with GDPR compliance, I consent to the GNCT and Bucks New University¹ maintaining my contact details for the duration of the review process, and the project if funded

Signature of applicant.....Date.....

To be completed by applicants Head of Department / Senior Manager

I confirm that I have read and support this application. I agree to the research being carried out in my department and all necessary licences and approvals have been obtained or are being sought.

Signed.....Date:.....

Please print name:.....Position Held:.....

To be completed by the administrative authority / finance officer of the host organisation

I confirm that the application has been submitted with the agreement of the host organisation which will administer the grant if awarded; that it will be used only to support the project for which it is awarded; and that the financial information provided by the applicant relating to grading and salaries of staff is accurate. On behalf of the host organisation I confirm that I have read and accept the terms and conditions attached.

Signed..... Date:.....

Please print name.....Position Held:.....

¹ Bucks New University is administering the review process on behalf of the GNCT.